



22586 Ann Arbor Trail, Dearborn Heights, MI 48127

Dear Parent/Guardian,

Thank you for your interest in having your child participate in this educational opportunity. Henry Ford Early College (HFEC) is beginning its fourth year, with hopes that this year can be as successful as the last. This school offers the unique opportunity for a student to receive a high school diploma and an associate's degree on the same day for careers in the health care industry. In exchange for this opportunity, success at the HFEC also requires hard work and dedication on the part of the student and the unwavering support of their families.

Here is a list of our current programs:

- Clinical Technician
- Ophthalmic Technician
- Physical Therapy Asst
- Respiratory Therapist
- Medical Asst – Clinical Management
- Paramedic
- Pre-Nursing
- Surgical Technologist
- Medical Asst – Business Management
- Pharmacy Technician
- Radiographer
- Associate in Science

Enclosed in this mailing are the materials required to begin the application/enrollment process:

- **Application to Henry Ford Early College**
- **Transcript Request Form** (to get a copy of your child's transcript from his/her previous school-a recent report card could substitute for this at this time)
- **Questions for a Student Writing Sample** to be completed (handwritten) by the prospective student
- **Counselor/Administrator Recommendation Form** (to be confidentially faxed back to the HFEC office)
- **Two (2) Teacher Recommendation Forms, Science and Math** (to be confidentially faxed back to the HFEC office)

There are 4 steps to the HFEC application and enrollment process.

**Step 1: The application packet must be received by HFEC or postmarked no later than March 15, 2010.**

**Step 2:** The HFEC secretary will call to arrange an interview with you, the prospective student and members of our staff.

**Step 3:** Enrollment packets will be sent to those families who have been accepted.

**Step 4:** Parent/guardian complete enrollment packet and make appointment to register their child as an official student at Henry Ford Early College.

Be mindful, the 9<sup>th</sup> grade class has 50 open slots. There are over 200 families who have expressed interest in the HFEC. Interested students and their families are encouraged to submit their information by the deadline above.

In addition to the materials mentioned above, I also want to provide you with detail information regarding our school calendar, starting and ending times, transportation issues, and student courses. The HFEC will follow the Dearborn Public Schools' official calendar. Official dates for the 2010 - 2011 school year have not

been established. This information will be sent to final candidates in an August mailing. However, you may find the following information helpful in your planning:

**Regular School Hours:**

The school day runs from 7:35 AM to 1:55 PM each day, after school tutoring is available to students Monday through Thursday, 2:00 – 3:00 PM.

**Transportation:**

- Students living in Dearborn who are eligible for District transportation, will be picked up via Dearborn School District transportation from their attendance area high school and transported to Henry Ford Early College each morning. At the end of the day, students will return to their attendance area high school via Dearborn School District transportation.
- Students living outside Dearborn will need to provide private transportation to and from school each day.
- Parents may drive their child to and from school regardless of where they live.

**Schedules**

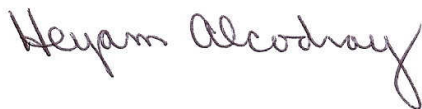
All ninth graders will take all of their classes at the Henry Ford Early College campus in Dearborn Heights. No ninth grade classes are offered on the main HFCC campus. All students will be transported (via District busses) every Friday to Henry Ford Health System (HFHS) in Detroit. At HFHS students will work in science labs and/or be involved in clinical observation experience related to allied health careers.

**Courses for all ninth graders:**

- Language Arts 9
- Math (either Algebra I or Geometry – students will be tested to determine level)
- Biology
- Physics
- World Civilization
- Allied Health/Physical Education

Finally, there have been many questions regarding the location of the Henry Ford Early College. The front of our building faces Ann Arbor Trail (near the corner of Outer Drive). Many parents are familiar with the Michael Berry Center, which is part of this same complex. There are parking lots at both locations. When visiting the Early College, we would prefer that our guests park on the Ann Arbor Trail side of the building and enter the main doors in the front. A security guard is in the area to assist you to the main office. If you have questions as you are completing these forms, please don't hesitate to contact HFEC at (313) 317-1588 or visit our website <http://earlycollege.dearbornschools.org/>.

Sincerely,



Heyam Alcodray  
Principal



**2010 STUDENT APPLICATION**

(Please print or type)

Student's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Current Grade Level: \_\_\_\_\_ Student's Social Security Number: \_\_\_\_\_  
(will be kept confidential - for Hospital/College Use only)

**FAMILY INFORMATION:**

Home Address: \_\_\_\_\_  
\_\_\_\_\_, MI Zip: \_\_\_\_\_ Home Phone: \_(\_\_\_\_\_)\_\_\_\_\_

Mother's Name \_\_\_\_\_

Mother's Employment: \_\_\_\_\_

Work Phone: \_(\_\_\_\_\_)\_\_\_\_\_ Cell Phone: \_(\_\_\_\_\_)\_\_\_\_\_

Mother's e-mail address: \_\_\_\_\_

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Father's Name \_\_\_\_\_

Father's Employment: \_\_\_\_\_

Work Phone: \_(\_\_\_\_\_)\_\_\_\_\_ Cell Phone: \_(\_\_\_\_\_)\_\_\_\_\_

Father's e-mail address: \_\_\_\_\_

Current School Student is attending: \_\_\_\_\_

Address: \_\_\_\_\_ City \_\_\_\_\_,

Zip: \_\_\_\_\_ School Phone: \_(\_\_\_\_\_)\_\_\_\_\_

High school student would attend for the 2010-2011 school year: \_\_\_\_\_

City \_\_\_\_\_, Zip: \_\_\_\_\_

This information is used to obtain the student's permanent school records.



**2010 TRANSCRIPT REQUEST FORM**  
**Please give to current school**

The student listed below is applying for admission to the Henry Ford Early College high school located at the Henry Ford Community College, Dearborn Heights campus. Part of the application process requires a transcript from the student's school. Please provide this student with an **unofficial copy** of his/her transcript to date. (313) 317-1585

Note: If the student becomes enrolled in Henry Ford Early College, a request for official student records will follow.

Student's name: \_\_\_\_\_

Date of birth: \_\_\_\_\_



**2010 STUDENT WRITING SAMPLE  
QUESTIONS**

**Directions to Student:** Please provide a handwritten response to the following questions:

1) Why do you want to attend Henry Ford Early College?

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2) Why are you interested in a career in health care?

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3) What are your strengths that will help you succeed in this program?

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2010 Counselor/Administrator
Student Profile Form
Fax 313-317-1585

The student listed below is applying for admission to Henry Ford Early College High School located in Dearborn Heights, Michigan. As part of the admission process, we would like a counselor (or an administrator) from the student's current school to answer some profile related questions. Your responses will be kept confidential and will only be used to assist HFEC officials with the admission process. (Please write any comments on a blank sheet of paper and include with fax)

Student's Name: School Phone:

School:

Counselor/Administrator completing form:

Contact information:

Does this student display:

- 1) Responsibility Usually - Occasionally - Rarely - No information
2) Motivation toward good achievement Usually - Occasionally - Rarely - No information
3) Maturity Usually - Occasionally - Rarely - No information
4) Self control Usually - Occasionally - Rarely - No information
5) Respect for authority Usually - Occasionally - Rarely - No information
6) Respect for peers Usually - Occasionally - Rarely - No information
7) Leadership qualities Usually - Occasionally - Rarely - No information
8) Interest in a Health Career Usually - Occasionally - Rarely - No information
9) Parental support Usually - Occasionally - Rarely - No information

Please describe any special services/interest this student has or been involved in.

Four horizontal lines for writing a response to the question about special services or interests.

**2010 Science Teacher  
Student Profile Form  
Fax 313-317-1585**



The student listed below is applying for admission to Henry Ford Early College High School located in Dearborn Heights, Michigan. As part of the admission process, we would like a teacher from the student's current school to answer some profile related questions. Your responses will be kept confidential and will only be used to assist HFEC officials with the admission process. (Please write any comments on a blank sheet of paper and include with fax)

**Student's Name:** \_\_\_\_\_ **School Phone:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Teacher completing form:** \_\_\_\_\_

**Contact information:** \_\_\_\_\_

**Does this student display:**

- |                                       |  |
|---------------------------------------|--|
| 1) Responsibility                     | Usually - Occasionally - Rarely - No information |
| 2) Motivation toward good achievement | Usually - Occasionally - Rarely - No information |
| 3) Maturity                           | Usually - Occasionally - Rarely - No information |
| 4) Self control                       | Usually - Occasionally - Rarely - No information |
| 5) Punctuality                        | Usually - Occasionally - Rarely - No information |
| 6) Respect for authority              | Usually - Occasionally - Rarely - No information |
| 7) Respect for peers                  | Usually - Occasionally - Rarely - No information |
| 8) Leadership qualities               | Usually - Occasionally - Rarely - No information |
| 9) Regular attendance                 | Usually - Occasionally - Rarely - No information |
| 10) Interest in a Health Career       | Usually - Occasionally - Rarely - No information |
| 11) Parental support                  | Usually - Occasionally - Rarely - No information |

Please describe any special services/interest this student has or been involved in.

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**2010 Math Teacher  
Student Profile Form  
Fax 313-317-1585**



The student listed below is applying for admission to Henry Ford Early College High School located in Dearborn Heights, Michigan. As part of the admission process, we would like a teacher from the student's current school to answer some profile related questions. Your responses will be kept confidential and will only be used to assist HFEC officials with the admission process. (Please write any comments on a blank sheet of paper and include with fax)

**Student's Name:** \_\_\_\_\_ **School Phone:** \_\_\_\_\_

**School:** \_\_\_\_\_

**Teacher completing form:** \_\_\_\_\_

**Contact information:** \_\_\_\_\_

**Does this student display:**

- |                                       |  |
|---------------------------------------|--|
| 1) Responsibility                     | Usually - Occasionally - Rarely - No information |
| 2) Motivation toward good achievement | Usually - Occasionally - Rarely - No information |
| 3) Maturity                           | Usually - Occasionally - Rarely - No information |
| 4) Self control                       | Usually - Occasionally - Rarely - No information |
| 5) Punctuality                        | Usually - Occasionally - Rarely - No information |
| 6) Respect for authority              | Usually - Occasionally - Rarely - No information |
| 7) Respect for peers                  | Usually - Occasionally - Rarely - No information |
| 8) Leadership qualities               | Usually - Occasionally - Rarely - No information |
| 9) Regular attendance                 | Usually - Occasionally - Rarely - No information |
| 10) Interest in a Health Career       | Usually - Occasionally - Rarely - No information |
| 11) Parental support                  | Usually - Occasionally - Rarely - No information |

Please describe any special services/interest this student has or been involved in.

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