

 <p>All HFHS Includes: Behavioral Health Services Community Care Services Corporate Services Henry Ford Hospital Henry Ford Medical Group Kingswood Hospital Macomb Hospitals West Bloomfield Hospital Wyandotte Hospital</p>	Policy Name/Subject: Criminal Background Checks (MEP 205)		Policy No: MEP 205
	Type of Document: Policy		
	Applies to: Tier 3: Department Business Unit: All HFHS Site: All HFHS Department: Graduate Medical Education		
	Category: Clinical Sub-Category: Graduate Medical Education		Current Approval Date: 3/9/2018 Last Revision Date:
	Owner: Graduate Medical Education Policy Management		Approver: HFAH GMEC, HFH GMEC, HFMH GMEC, HFWH GMEC
	Related Policy/Procedure: <i>Include title and number</i>		
	Author: Graduate Medical Education Policy Management		
	External Regulatory Requirement: ACGME;AOA		
	Audience: Administrative Support Staff, Residents/Fellows		
Key Words: finger printing			

Background

The purpose of this policy is to ensure compliance with numerous state laws mandating obtainment of criminal background information, of all individuals in positions that provide direct access to consumers served by Henry Ford health System (HFHS).

Policy

Medical Education programs adhere to HFHS Policy No. 4.15 Criminal Background Checks, located in the [System Human Resource Policies Manual](#).

Procedure Exceptions

Procedures specified in Policy No. 4.15 apply to all House Officers, with the following exceptions:

Human Resources Policy:

Supervisor:
 Human Resources Service Center:
 Human Resources Officer:

Medical Education Policy:

Program Director
 Medical Education Office
 Administrative Director of Medical Education

HFHS does not conduct criminal background checks of medical students. The American Medical Colleges (AAMC) has recommended to medical schools the need to conduct criminal background checks on all enrolled medical students. HFHS affiliated schools have implemented this recommendation. Wayne State University School of Medicine conducts criminal background checks at the beginning of years I and III; Michigan State University College of Osteopathic Medicine requires fingerprinting upon entry. Students from non-affiliated schools must provide a letter of good standing from their school.