



## **SYSTEM-WIDE MEDICAL EDUCATION POLICY**

<b>Subject:</b>	<b>Medical Students use of Electronic Medical Records</b>	<b>No. 120</b>
<b>Scope:</b>	<b>Medical Students</b>	
Supersedes:	All previous policies and procedures regarding this subject and scope	
Effective:	7/1/12	
Approved:	HFH Graduate Medical Education Committee	Date: 11/6/15

### **Purpose**

To ensure medical students receive appropriate training to effectively use electronic medical records.

### **Policy**

Henry Ford Health System provides all medical students with appropriate training to effectively use electronic medical records (EMR). Medical student notes are not considered part of the legal medical record, are not relied on for patient care and are not used to bill a service.

All medical students receive training to use the EMR for core clerkships and sub-internship rotations in the ambulatory and inpatient settings, including navigation and the ability to document the following:

1. Medications
2. Allergies
3. Social History
4. Family History
5. Medical History
6. Surgical History
7. Problem List
8. Medical Student Progress Note and H&P
9. For Inpatient rotations, students may write “pending” orders which are reviewed by a supervising physician before they are activated.

All student entries must be reviewed by the attending physician or supervising resident and may count toward the final note generated by the resident, MLP or senior staff. It should be “marked as reviewed” by the final note author.

In addition Medical Student Progress notes must be sent to cosigner (Supervising Resident or Supervising Senior Staff Physician). The preferred standard co-signature “I reviewed the medical student’s documentation and have provided formative feedback for educational purpose”.