

 <p>All HFHS Includes: Allegiance Health Behavioral Health Services Community Care Services Corporate Services Henry Ford Hospital Henry Ford Medical Group Kingswood Hospital Macomb Hospitals West Bloomfield Hospital Wyandotte Hospital</p>	Policy Name/Subject: Policy Development, Review & Approval (MEP 001)	
	Type of Document: Policy	
	Applies to: Tier 3: Department Business Unit: All HFHS Department: Graduate Medical Education	
	Category: Clinical	Current Approval Date: 6/9/2017
	Sub-Category: Graduate Medical Education	
	Owner: Graduate Medical Education Policy Management Members	Approver: HFAH GMEC, HFH GMEC, HFMH GMEC, HFWH GMEC
	Related Policy/Procedure: <i>Include title and number</i>	
	Audience: Administrative Support Staff, Residents/Fellows	
Key Words: cycles; reapproval		

Background:

The purpose of this policy is to ensure appropriate development, review and approval of all Medical Education Policies.

Policy:

To ensure consistency throughout HFHS, medical education policies are developed at a system-wide level, whenever possible. Hospital and program specific policies are developed to meet specific requirements.

System & Hospital Policies. The Shared Governance Team, comprised of the Vice President of Medical Education and all HFHS Designated Institutional Officials and Administrative Directors, is responsible for system and hospital-specific policy development, approval and compliance. Additionally, each Hospital's Graduate Medical Education Committee(s) reviews, provides input and approves medical education policies. The policies are designed to meet the requirements of accrediting organizations and are consistent with HFHS corporate policies.

Policies are reviewed, revised, if necessary, and re-approved every three years on the approval anniversary. New policies are drafted, reviewed and approved as necessary.

All approved policies are posted in the OneHenry policy portal,

Program Policies. Program-specific policies are developed, reviewed and approved within the program or department.